

HOW TO CONDUCT AN EFFECTIVE WORKPLACE HARASSMENT INVESTIGATION

Half-Day Intensive Virtual Workshop

In Ontario and many other Canadian jurisdictions, an employer is required by law to conduct an investigation in response to an allegation of workplace harassment. A well planned and executed investigation will help management make sound and defensible decisions and minimize any liability that may arise.

In this workshop, you will acquire the knowledge and tools needed to conduct an effective workplace harassment investigation. Using interactive learning and real life-scenarios, topics include:

- What type of incident or complaint must be investigated?
- How to prepare for and conduct an interview.
- How to deal with tricky investigation situations.
- How to reach defensible findings of fact.
- What is (and is not) workplace harassment?
- How to write a complete, well-organized and effective harassment report.
- What to do after the investigation is complete.

DATE and TIME: Wednesday, June 26, 2024
9:00am – 12:00pm OR 1:00pm – 4:00pm

Wednesday, July 3, 2024
9:00am – 12:00pm OR 1:00pm – 4:00pm

LOCATION: Zoom Virtual Workshop

COST: \$525 plus tax

REGISTER: [Here](#) [registrants will receive a secure Zoom link 24 hrs prior]

This is a small group workshop; space is extremely limited.