

## How to Conduct an Effective Workplace Harassment Investigation

### Half-Day Intensive Virtual Workshop

In Ontario and many other Canadian jurisdictions, an employer is required by law to conduct an investigation in response to an allegation of workplace harassment. A well planned and executed investigation will help management make sound and defensible decisions and minimize any liability that may arise.

In this workshop, you will acquire the knowledge and tools needed to conduct an effective workplace harassment investigation. Using interactive learning and real life-scenarios, topics include:

- What type of complaint or misconduct must be investigated?
- How to conduct an interview.
- Dealing with tricky investigation situations.
- How to reach defensible findings of fact.
- What is (and is not) harassment?
- How to write a complete, well-organized and effective harassment report.

**DATE and TIME:** Thursday, October 12, 2023 9:00am – 12:00pm  
Thursday, October 12, 2023 1:00pm – 4:00pm  
Tuesday, October 24, 2023 9:00am – 12:00pm  
Tuesday, October 24, 2023 1:00pm – 4:00pm

**LOCATION:** Zoom Virtual Workshop

**COST:** \$450 plus tax

**REGISTER:** [Here](#) [registrants will receive a secure Zoom link 24 hrs prior]

**This is a small group workshop; space is extremely limited.**

